

GRANADA SANITARY DISTRICT

OF SAN MATEO COUNTY

455 Avenue Alhambra, #6 ~ P.O. Box 335 ~ El Granada, California 94018
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AGENDA

BOARD OF DIRECTORS SPECIAL MEETING

May 2, 2002

Special Session: 7:00 P.M., Regular Meeting: 7:30 P.M.

The Board has the right to take action on any of the items listed on the Agenda. The Board reserves the right to change the order of the agenda items, to postpone agenda items to a later date, or to table items indefinitely.

BOARD OF DIRECTORS SPECIAL MEETING

CALL TO ORDER: 7:00 PM, District Office, 455 Avenue Alhambra, El Granada

ACTION AGENDA

1. Discuss/consider appointment of Lee Engdahl of Coldwell Banker
Previews Realty as Real Property Negotiator 7:00 p.m. (5 mins.)
2. **ADJOURN TO CLOSED SESSION** 7:05 p.m. (25 mins.)
Conference with Real Property Negotiator (Government Code
Section 54956.8)
Granada Sanitary District Negotiator: Lee Engdahl
Negotiating Parties: David Cresson and Granada Sanitary District
Under Negotiation: Offering bid to purchase/lease 504 Plaza
Alhambra Avenue. Granada Sanitary District to instruct Engdahl as
to price and terms of payment

RECONVENE TO OPEN SESSION

Report final Board action, if any, from Closed Session

ADJOURN

Est. Adjournment Time: 7:30 p.m.

BOARD OF DIRECTORS REGULAR MEETING

CALL TO ORDER 7:30 P.M. District Office, 455 Avenue Alhambra, El Granada

ROLL CALL

Directors:	President:	William Katke
	Vice President:	Leonard Woren
	Secretary:	Fran Pollard
	Treasurer:	Laura Stein
	Board Member:	Shawn McGraw
Staff:	Engineer:	Howard Hoffman
	Legal Counsel:	Jonathan Wittwer
	Administrator:	Gina Holmes
	Asst. Administrator:	Delia Comito

PLEDGE OF ALLEGIANCE

Est. Item Start Time & Duration:

GENERAL PUBLIC PARTICIPATION

7:30 p.m. (5 mins.)

Communications from the Public and members of the District Board and District staff concerning matters not on the agenda. Speakers are limited to 3 minutes each.

CONSENT AGENDA

7:35 p.m. (10 mins.)

All matters listed here under constitute a Consent Agenda, are considered as routine by the Board of Directors, and will be acted upon by a single vote of the Board. There will be no separate discussion of these items unless a member of the Board so requests, in which event the matter shall be removed from the Consent Agenda and considered as a separate item.

1. Approval of meeting minutes for January 17, 2002 (Tabled 4/4/02)
2. Approval of meeting minutes for March 7, 2002 (Tabled 4/4/02)
3. Approval of meeting minutes for March 21, 2002 (Tabled 4/4/02)
4. Approval of meeting minutes for April 4, 2002
5. Approval of January Financial Statements (tabled 3/21/02)
6. Approval of February Financial Statements (tabled 3/21/02)
7. Approval of March Financial Statements
8. Approval of warrants totaling \$ 43,218.48 (Ck # 3315 to #3336)
9. Approval of warrants totaling \$ 265,374.36 (Ck # 3337 to # 3360)
10. Approval of payments from Bond Administration fund totaling \$25,483.07 (Laster \$10,071.25; U.S. Bank \$2,088.70; Wittwer \$13,323.12)
11. Approval of press release to be sent to newspapers and a letter to SAMCAR addressing Ordinance No. 139 (*Board of Directors*)
12. Approval of ratification of the Sound System Committee (*Director Katke*)
13. Approval of Agreement with San Mateo County Public Works:
"Adjustment of Sanitary Sewer Manholes and Sanitary Sewer Flushing Inlets in Conjunction with Resurfacing Various Roads [Ave. Alhambra, Ave. Cabrillo, Capistrano Rd. and Prospect Way], El Granada and Princeton by the Sea (*Engineering Staff*)
14. Approval of removing Director's Names from the CIP Signs
15. Approval of January and July as months for Ordinance No. 139 Variance application consideration (*Administrative Staff*)

ACTION AGENDA

16. Discuss/consider approving Variance application for O'Hara/Navarro: APN 048-022-360; 310 Magellan Avenue; Parcel size 8788 sq.ft.; Zone District R-1/S-9 (*Director Katke*) *7:45 p.m. (15 mins.)*
17. Discuss/consider issuance of a Class IA Sewer Connection Permit: O'Hara/Navarro: APN 048-022-360; 310 Magellan Avenue; Parcel size 8788 sq.ft.; Zone District R-1/S-9 (*Administrative Staff*) *8:00 p.m. (5 mins.)*
18. Presentation of proposal for filling the District General Manager Position by Chuck Duffy of Dudek and Associates, Inc. (*Board of Directors*) *8:05 p.m. (15 mins.)*
19. Interview candidate Chuck Duffy for General Manager Position *8:20 p.m. (30 mins.)*

20. Presentation of proposal for filling the District General Manager position by Brad Kerwin, former General Manager of the City of Brisbane (*Director Katke*) 8:50 p.m. (15 mins.)
21. Interview candidate Brad Kerwin for General Manager position 9:05 p.m. (30 mins.)
22. Discuss/consider approving extension of separate line Sewer Connection Permit #~~2797~~ #2789; Russi; APN: 047-251-100; Avenue Alhambra (*Administrative Staff*) 9:35 p.m. (10 mins.)

✧ BREAK ✧

9:45 p.m. (20 mins.)

23. Discuss/consider selecting and Approving hiring of District Manager 10:05 p.m. (1:15 mins.)

24. DIRECTORS' COMMENTS AND COMMITTEE REPORTS 11:20 p.m. (10 mins.)

REPORT ON APRIL 22, 2002 SEWER AUTHORITY MID-COASTSIDE MEETING
(Directors Woren and McGraw)

DRAFT 2002-03 FY SEWER AUTHORITY MID-COASTSIDE BUDGET

ASSESSMENT DISTRICT MEETING REPORT BY: Directors Katke and Stein

DIRECTOR REPORT ON APRIL 29, 2002 MEETING:

Study Session regarding draft Ordinance on Urban and Rural Zones

INFORMATION CALENDAR

11:30 p.m. (10 mins.)

25. Administrator's Reports
 - Update on Assessment District Reconciliation
 - Pending Action Summary
26. Engineer's Report
 - Update on recalculation of purchase price of Noncontingent Assessment
 - Update on Capital Improvement Project 2001/2002
 - Report on CIP work on Capistrano Road on 4/19/02
27. Attorney's Report

28. SET FUTURE AGENDA

11:40 p.m. (15 mins.)

ADJOURN

Est. Adjournment Time: 11:55 p.m..

At the conclusion of the April 4, 2002 meeting:

Last Ordinance adopted: No. 148

Last Resolution adopted: No. 2001-011

THE BOARD OF DIRECTORS HAS THE RIGHT TO ACT ON ANY OF THE ITEMS ON THIS AGENDA.